



BUXTON TRAINING ENTERPRISES[™]
EXCELLENCE THROUGH EDUCATION AND EXPERIENCE

QUALITY ASSURANCE

Success Rates

Success rates will be used as key quality indicator of tutor/assessor performance and the retention and achievement performance of individual tutors/assessors will be closely monitored by the Managing Director in order to support outcomes and meet targets.

Survey Data

Student, parent and employer surveys are conducted annually using a paper based questionnaire, in order to collect feedback on the learning experience. The data is collected by the Managing Director and findings will be used against our self assessment review. Details of the feedback will be shared with all staff at BTE.

Targets

The Managing Director will set annual targets for staff and students to progress towards throughout the academic year and are monitored weekly, and termly.

A SAR is completed each academic year in order to have targets for the company to work towards.

External Visits

BTE are visited by many external bodies (Awarding Body, Ofsted, Local Council, Schools) and are audited annually to ensure policies and procedures are in place. Reports from these visits are made and an action plan put into place for BTE to work towards.

Current documentation

It is the responsibility of the Managing Director to carry out annual checks on all policies and procedures to ensure they are current and accurate. This information is fed through to all staff.

Observations

Lesson observations are carried out regularly on all staff to ensure the teaching methods are correct and to a high standard. These are carried out by all staff. On occasion the school will ask to observe a lesson as part of their quality assurance.

Policy produced – January 2014

Policy reviewed: September 2014, September 2015, September 2016, September 2017, 12th September 2018, 24th September 2019, 28th September 2020, 30th September 2021, 3rd October 2022.

Policy to be reviewed: September 2023

Review date: